

STUDENT NURSE ORIENTATION MANUAL



ORIENTATION MANUAL

The Royal Victoria Eye and Ear Hospital was established in 1897 through the amalgamation of the National Eye hospital founded by Isaac Ryall in 1814 and St Mark's Ophthalmic Hospital for diseases of the Eye and Ear founded by Sir William Wilde in 1844. Both hospitals were moved to a newly built Victorian building in its present site in Adelaide Road in 1904. The hospital is primarily an ambulatory and elective surgery centre and the only stand-alone two specialty hospital in Ireland. It is the largest centre for retinal and strabismus cases and the only centre for ocular oncology cases in the country.

The in-patient area (West Wing) is a 28-bedded unit that specialises in Ophthalmic and ear, nose & throat care. We care for adults and Children with Ear, Nose, Throat / Head and Neck, and Ophthalmic conditions.

The Unit consists of the following: -

Ward 27- 8-bedded public ward alternates male and female as required.

Ward 28- 2-bedded Semi-Private/Special Care Unit as required – alternates male and female as required.

Ward 29- 4-bedded public ward alternates male and female as required.

Ward 30- 2-bedded semi-private ward. Alternates male and female as required.

Ward 16- 8-bedded public ward. Alternates male and female as required. This ward is a children's ward when required.

Ward 15- 2-bedded semi-private ward. Alternates male and female as required. This ward is a children's ward when required.

Ward 28 and 30 used if isolation is required

The allocation of childrens beds varies depending on bed requirements.

At times when there are fewer admissions, children may be accommodated in single rooms on the Harvey Lewis Wing.

The Harvey Lewis Wing is a private ward comprising of 9 single rooms. It was erected from funds generously requested by Jane Isabell Lewis in 1925 and is called the Harvey Lewis Wing in memory of her husband.

Rooms 17 – 21 are located on the First Floor and rooms 23 – 26 are located on the Ground Floor. There is one room that facilitates parent and child admissions. The HLW nurses' station is located on the ground floor corridor. The Harvey Lewis Wing is also in the West Wing of the Hospital. The ward cares for patients with Ophthalmic and Ear, Nose, Throat, Head and Neck problems.

Hospital Departments:

Nursing Administration Department:

Acting Director of Nursing: Elspeth Finlay

Assistant Director of Nursing: Mary Casey

Acting Assistant Director of Nursing: Cathriona Steele

Nurse Education Department/School of Nursing

Nurse Education & Practice Development Co-ordinator: Sabrina Kelly

Clinical Facilitator/ Clinical Nurse Specialist (Ophthalmology): Ciara Liston

Ward Managers of Departments

West Wing

CNM II: Geraldine Lenehan

CNM II: Annette Ward

CNM I: Collette Behan:

CNM I: Majella Keane

HLW (Harvey Lewis Wing)

CNM II: Tina Sheridan

Eye Operating Theatre

CNM III: Mary Doherty

CNM II: Ann Prunty

CNM I: Claire Casey

ENT Theatre

CNM I: Elica Falconitin

Recovery Area

CNM I: Marie Therese Kiernan

Accident & Emergency

CNM II: Caroline Delahunty

CNM I: Colette O'Sullivan

CNM I: Helen Burke

Nurse Specialists

ANP: Ann O'Sullivan

CNS: Miriam Mc Grath (Ophthalmology)

CNS Patricia Murray (ENT)

Eye OPD

CNM2 Anne Marie Flynn

CNM1 Annette Foley

ENT OPD

CNM II: Margaret Handley

CNM I: Michelle Riglar

Night Sisters

CNM II: Marissa Roche

Day Care Unit

CNMII: Jo Kearney

CNM I: Mairead Mc Donald

Infection Control

CNM II: Sinead Fitzgerald

CNM II: Margie Mc Carthy

Layout of Hospital

2nd Floor

Nurses Changing Rooms

Nurses Sitting Room

Ward Managers Sitting Room

NCHD on Call Accommodation

Nursing Administration Department

Director of Nursing Office

Assistant Director of Nursing Office

Director of Nursing's Secretaries Office

Nurse Education Department

Nurse Tutor's Office

1st Floor

Children's Unit

ENT/Eye Operating Theatres

Recovery Area

Admissions Office

Day Care Unit

Minor Procedures Unit

Ground Floor

Bed Booking
ENT Ward
Harvey Lewis Wing (HLW – Private)
Oratory
Administration Department
Admission Office

Basement

Education Centre/Library
Dining & Kitchen Areas
Medical & General Stores
Doctors Residence
Research Department
Physiotherapy Department
Medical Photographic Department
Speech Therapy Department
Pharmacy Department
Patient Services Officer – Office
Medical Record

Eye OPD - Basement

Consultant Rooms
Orthoptic Department
Laser Rooms
Fields Rooms
Nursing Treatment Rooms x 2
Department Managers Office

ENT Basement

Audiology Department

Leading to A & E Dept

X-ray Department

Accident & Emergency Dept

ENT Casualty Rooms x 2
ENT Treatment Room

Eye casualty Room x 1
Vision Room x 1
Eye Treatment Room x 2

Hospital Administration Dept

CEO: Danny Dunne

Salaries Officer : Sinead Cavanagh

Pensions Dept: Dolores Darby

Hospital Consultants – Ophthalmic

Prof. Conor Murphy
Prof. Lorraine Cassidy
Mr. Jeremy O'Connor
Mr. William Power
Mr. Paul Moriarty
Mr. Mark Cahill
Mr. Martin O'Connor
Mr. Noel Horgan
Mr. Donal Brosnahan
Mr Dara Kilmartin
Mr. Patrick Talty

**Senior Registrar
Senior House Officers x 5**

Changes on 6-12monthly basis.

ENT Consultants

Prof. Con Timon
Prof. Aongus Curran
Mr. Hone
Mr. Rafferty
Ms. Tara Mackill

Sick Leave

You are required to notify Director of Nursing's Office of your absence from work.

Please notify Nursing office of your return to duty

Uniform Policy (refer to own student nurse uniform policy) you will be provided with a locker and changing area for the duration of your placement.

Useful Phone Numbers:

Switch Board: 6644600
Nursing Administration: 66446655
School of Nursing: 6644652
West Wing: 6343657
HLW: 6343655
Night Sister Bleep via Switch: 40

Breaks:

Long Day: 15 mins (morning break)
1 hour Lunch
15 mins (afternoon break)
30 mins (tea break)

Half Day: 15 mins (morning break)

Canteen:

Open from: 0700-14.30 Mon-Fri (you may order food from the canteen for tea break)

700 – 1400 Sat-Sun

- Free Tea & Coffee
- Average meal € 4

ENJOY YOUR TIME WITH US!