

Student Guide

Academic Integrity & Plagiarism



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Chair SNMHS Plagiarism Committee



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This
presentation
aims to

- Describe Academic Integrity and highlight the supports available to promote academic integrity and prevention of plagiarism.
- Describe plagiarism and outline the revised UCD Student Plagiarism Policy (September 2020) and school procedures.



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Scholarship & Academic Integrity



As a UCD SNMHS student you are part of a vibrant community where scholarship is central to your learning experience. It is important you uphold high standards of personal responsibility and academic integrity that is expected of all students.



Academic integrity includes adherence to the highest ethical and academic standards. As a student you achieve academic integrity through sound academic writing, avoiding plagiarism, and use of appropriate referencing and citation.



The importance of being able to work independently and express original ideas and appropriately acknowledging the ideas of others are important skills that will benefit you beyond your time in UCD.

<https://www.ucd.ie/secca/studentconduct>
UCD Student Plagiarism Policy, 2020

Citation

Citing is the process of including details of your sources within the text of your assignment. This is also known as in-text citation.

Reference

Referencing is the process of acknowledging in detail all the information sources (books, journal articles, data, webpages, images etc.) that you have used in completing an assignment.

References form a list with full details of sources placed at the end of an assignment.

<https://libguides.ucd.ie/academicintegrity/referencingandcitation>



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4.13 A student is responsible for the academic integrity of any assessment they submit.² Module coordinators shall take all appropriate steps to assess the academic integrity of any assessment submitted by students. The Head of School shall ensure that robust procedures in accordance with University policies and procedures are in place to address any alleged breaches of academic integrity.

Expectation in UCD

Student responsibility



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What is Plagiarism?

Plagiarism is the inclusion, in any form of assessment, of material without due acknowledgement of its original source.

Plagiarism is a form of academic dishonesty.

Plagiarism can be either intentional or unintentional. In both instances it is a serious academic offence and may be subject to University Disciplinary Procedures.

<https://www.ucd.ie/governance/resources/policypage-plagiarismpolicy/>



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Plagiarism – examples

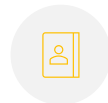
UCD Student Plagiarism Policy 2020



Presenting in your own name, work authored by a third party, such as other students, friends or family (with or without permission), or work purchased through any source or given to you by a third party, including organisations such as essay mills. The original source may be in written form or in any other media (for example, audio or video)



Presenting ideas, theories, concepts, methodologies or data from the work of another without due acknowledgement



Presenting text, digital work (e.g. computer code or programs), music, video recordings or images copied with only minor changes from sources such as the internet, books, journals or any other media, without due acknowledgement.



Paraphrasing (i.e., putting a passage or idea from another source into your own words), without due acknowledgement of the source; Failing to include appropriate citation of all original sources.



Representing collaborative work as solely your own.



Presenting work for an assignment which has also been submitted (in part or whole) for another assignment at UCD or another institution (i.e. self-plagiarism).



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UCD & SNMHS Approach

- Academic integrity focuses on positive student behaviours, rather than the more negative behaviour associated with plagiarism.
- In line with UCD Teaching & Learning and best available evidence, guidance on preventing plagiarism emphasises education and prevention, over detection.
- Therefore, we aim to develop your sense of academic integrity in order to prevent you engaging in plagiarism.



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Supports to enable you to understand and value academic integrity and to avoid plagiarism.

UCD Library

Provides education about, and promotes University policy on, academic integrity and has a repository of resources on plagiarism and how to avoid it



<https://libguides.ucd.ie/academicintegrity>



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Coming soon.....

Core Academic Integrity Training



Available from January 2020



Student training in basic academic integrity, including the basics of referencing, citing and will have a heavy emphasis on avoiding plagiarism.



Students will be able to access a 'course' via Brightspace (Explore) and complete the tuition and skills activities and embedded quiz and attain a pdf Certificate.



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UCD WRITING CENTRE

WWW.UCD.IE/WRITINGCENTRE



Tutorial videos - Find the Writing Centre on YouTube



UCD Writing Centre

Provides free, one-to-one tuition and a range of workshops on all aspects of the writing process.

Tutoring sessions are currently being held online.

You can book a session

E-mail : writingcentre@ucd.ie

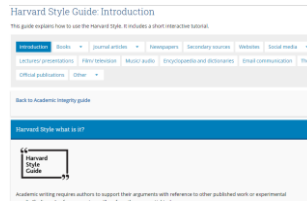
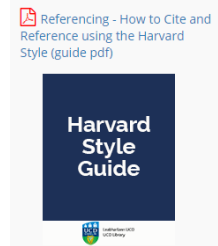
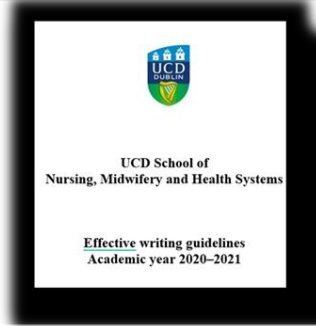


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Harvard Referencing Style SNMHS

- The Harvard Referencing style, is the required one for all students registered on School modules and programmes at graduate and undergraduate level.
- In-depth guidance on how to reference in Harvard Styles available in the library webpage (includes a printable version booklet).

<http://libguides.ucd.ie/academicintegrity/harvardstyle>



Student Plagiarism Policy



Policy owner	Student Engagement, Conduct, Complaints and Appeals (SECCA)	Approval date and body	25 June 2020, Academic Council Executive Committee
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[Click here to view](#)

[Students are required to engage in the UCD Student Plagiarism Policy \(2020\)](#)

UCD Student Plagiarism Policy (2020)

Developed by Academic Council Committee on Student Conduct & Capacity (ACCC).

- The policy includes:
 - revised policy sets out clear responsibilities of all concerned, including students.
 - the procedures for investigating an allegation of plagiarism against a student at School and University level
 - the range of penalties that may be applied at School and University level if an allegation is upheld.
 - Appeals process.





Student Responsibility

Student Plagiarism Policy



Policy owner Student Engagement, Conduct, Complaints and Appeals (SECCA)

Approval date and body 25 June 2020, Academic Council Executive Committee

5.2.6 Student's responsibilities include:

- a) attending and/or taking part in the referencing / citation training and plagiarism-avoidance information sessions or workshops arranged by the School and/or the Library and UCD Writing Centre;
- b) being responsible for the academic integrity of any assessment they submit, including producing original work in all assessment with appropriate citation and referencing of sources;
- c) monitoring their UCD email for communications from Schools or the University.



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SNMHS Procedures



School Plagiarism Investigation Procedure in accordance with the UCD Student Plagiarism Policy (2020)



School Plagiarism Adviser (Ms Marie Meskell).



SNMHS Plagiarism Committee that considers and make decisions regarding allegations of Plagiarism in accordance with the Student Plagiarism Policy.



Mechanism for instances of plagiarism and outcomes of investigations to be kept centrally.

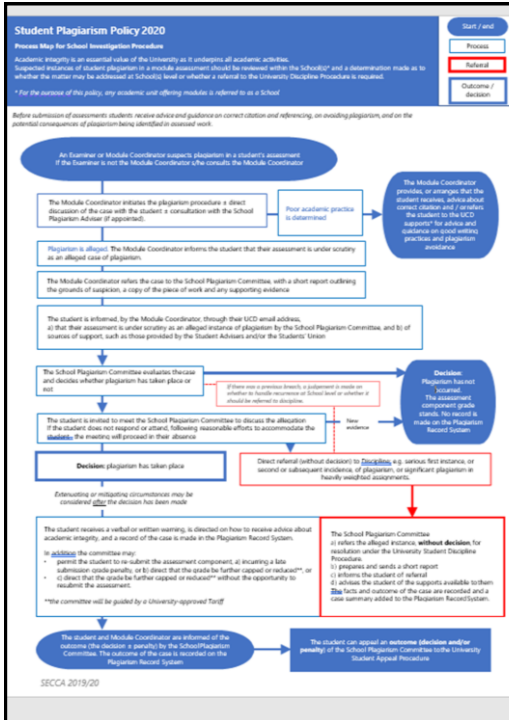


Ensure that appropriate and timely student advisory arrangements are in place to promote academic integrity and to educate students about avoiding plagiarism.



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Plagiarism Procedure



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UCD Plagiarism Tariff

Scoring system and application of penalty

1 Assign points based on the following criteria

HISTORY

- 1st Time: 100 points
- 2nd Time: 150 points
- 3rd/+ Time: 300 points

AMOUNT / EXTENT

- Below 5% AND less than two sentences: 80 points
- As above but with **critical aspects*** plagiarised: 105 point
- Between 5% and 20% OR more than two sentences but not more than two paragraphs: 105 point
- As above but with **critical aspects*** plagiarised: 130 point
- Between 20% and 50% OR more than two paragraphs but not more than five paragraphs: 130 point
- As above but with **critical aspects*** plagiarised: 160 point
- Above 50% OR more than five paragraphs: 160 point
- Submission purchased from essay mill or ghostwriting service¹: 225 point

* Critical aspects are key ideas central to the assignment.
¹ Some institutions may consider this to be a separate form of academic misconduct.

LEVEL / STAGE

- Level 1: 70 points
- Level 2: 115 points
- Level 3/Postgraduate: 140 points

VALUE OF ASSIGNMENT

- Standard weighting: 30 points
- Large project (e.g. final year dissertation): 60 points

ADDITIONAL CHARACTERISTICS

Evidence of deliberate attempt to disguise plagiarism by changing words, sentences or referring avoid detection: 40 points

Plagiarism Tariff Copyright © 2009/2010 Learning ISS **plagiarismadvice**

Level	Points	Work submitted for gradable assessment
All	n/a	In all cases where it is determined that plagiarism has taken place a formal verbal or written warning is given, and a record is made contributing to the student's previous history on the UCD Plagiarism Record System. In addition, the Committee may apply any of the following penalties as appropriate:
School	280-329	Assessment component provisionally awarded NM - resubmission permitted, with a late submission grade penalty*
School	330-379	Assessment component provisionally awarded NM - resubmission permitted, with a late submission grade penalty*, or Assessment component provisionally awarded NM - resubmission permitted but grade for the resubmitted assessment further capped or reduced
School	380-479	Assessment component provisionally awarded NM - resubmission permitted but grade for the resubmitted assessment further capped or reduced, or Assessment component provisionally awarded NM - no opportunity to resubmit
Discipline*	480-524	Assessment component provisionally awarded NM - no opportunity to resubmit, or Module provisionally awarded NM - module remediation required, but grade capped or reduced, or Module awarded NM - no opportunity to remediate, or Written reprimand, or Fine not exceeding €1,000.
Discipline*	525+	Module provisionally awarded NM - module remediation permitted, but grade capped or reduced, or Module awarded NM - no opportunity to remediate module Written reprimand Fine not exceeding €1,000 Exclusion from sittings of examinations for a specified period Deprivation of any academic award Suspension from the University for a stated period Expulsion from the University



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Detecting Plagiarism



Your assessment is subject to detection software, to identify instances of potential plagiarism.



It is an originality checking tool as the determination of whether plagiarism has occurred is a matter for the lecturer's judgement.



The urkund report opens with an analysis page which gives an overview of any text matches. They can then be viewed in detail and original sources identified (including a previous student's work).



We provide students with the ability to check their assignment using the originality checker. A report listing any matching source documents provides the opportunity to ensure your work is of high academic integrity.

Final submission reports are available to lecturers also.



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Further queries, please contact

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School Plagiarism Adviser
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